

**McLean Citizens Association  
Board of Directors Meeting  
MINUTES 5/3/17  
Sign-In Sheet**

**Officers (6)**

President	Jeff Barnett	Present
First Vice President	Glenn Harris	Present
Second Vice President	Martin Smith	Present
Treasurer	Bill Crosby	Present
Corresponding Secretary	Andrea DelVecchio	Present
Recording Secretary	John Schaefer	Excused

**Board Members Representing Associations (19)**

John Adams	Georgetown Pike & Potomac River	Present
Elizabeth Baird	Cedars of McLean	Present
Steve DelBianco	Franklin Area	Present
Louise Epstein	Downscrest Citizens Association	Present
Darren Ewing	Olney Road Association	Present
Francesca Gutowski	Lynwood	Excused
Bonnie Heebner	Madison of McLean	Absent
Rachael Johassen	Evermay	Present
Bruce Jones	Lemon Road	Present
David Pritchett	Treeline	Excused
Jim Robertson	Evans Mill Pond	Present
Wahid Sajjad	West Lewinsville Heights	Present
Suzanne Samuels	Langley Oaks	Excused
Mary Schrodtt	Chesterford	Present
Behram Shroff	McLean Hamlet	Present
Dale Stein	Millwood of McLean	Present
Linda Walsh	Dominion/Brookhaven	Present
David Wuehrmann	Ellison Heights-Mt. Daniel	Present
John Adams	Georgetown Pike & Potomac River	Present

**Board Members At-Large (14)**

Roshan Badii	Present
Ron Bleeker	Present
Tom Brock	Present
Thomas Culligan	Absent
Madge Gazzola	Excused
Kelly Green-Kahn	Present
Anne Gruner	Present
Sally Horn	Present
Rob Jackson	Present
Paul Kohlenberger	Present
David Lee	Present
Jane Scott-Jones	Excused
Brian Shahkarami	Present
Patrick Smaldore	Present

## Guests who signed in:

- John Neumann
- Len Wales
- Brian Trompeter, Sun Gazette

## Call to Order

Jeff Barnett called the meeting to order at 7:35 pm in the McLean Government Center.

Mr. Barnett called attention to the MCA Timeline for May and June.

## Approval of Minutes

Mr. Barnett reported that, due to miscommunication within the Executive Committee, the minutes from the April 5, 2017 MCA BoD meeting were not taken. The Executive Committee recon-structed the minutes and passed them around during this Board meeting for edit. Given the lack of significant changes, the BoD approved the recon-structed minutes as edited.

## Report of the Treasurer

Bill Crosby presented the Monthly and Annual Treasurer's reports. These were approved by the Board.

Mr. Crosby also presented the proposed MCA Budget for FY18. A significant budget item is a new Membership Operations System requiring \$2200 in FY18.

### MONTHLY TREASURER'S REPORT

Checking Account					
	DATE	CHECK #	DESCRIPTION	AMOUNT	BALANCE
<b>Beginning</b>	4/5/2017				<b>\$16,425.86</b>
<b>Additions</b>	4/7/2017		Dues (checks)	\$495.00	
	3/29/17 -- 4/24/17		Dues (PayPal)	\$85.87	
			Total: Additions	\$580.87	<b>\$17,006.73</b>
<b>Deductions</b>	4/6/2017	1269	McLean Insurance Agency for directors and officers liability insurance 5-1-17 to 5-1-18	\$694.00	
	4/24/2017	1270	Glenn Harris for ABC wine license for MCA annual membership meeting	\$55.00	
			Total: Deductions	\$749.00	
			<b>Checking Total Current Value</b>		<b>\$16,257.73</b>
Certificates of Deposit					
CD	APY	AS OF:	MATURES	AMOUNT	
3000102773	1.10%	4/24/2017	1/17/2019	\$6,059.98	
3000102774	1.40%	4/24/2017	3/2/2020	\$5,945.36	
3000103064	1.50%	4/24/2017	6/12/2020	\$6,120.24	
			<b>CD Total Current Value</b>		<b>\$18,125.58</b>
<b>Net Worth (Checking+CD)</b>					<b>\$34,383.31</b>

## ANNUAL TREASURER'S REPORT

Checking Account				
		DESCRIPTION	AMOUNT	BALANCE
<b>Beginning Balance</b>				<b>\$11,739.65</b>
<b>Additions</b>		Dues	\$8,389.62	
		Holiday party donations	\$190.00	
<b>Total: Additions</b>			<b>\$8,579.62</b>	<b>\$20,319.27</b>
<b>Deductions</b>		Community support	\$1,929.50	
		Insurance	\$1,194.00	
		Printing and mailing costs	\$779.04	
		Administrative	\$159.00	
<b>Total: Deductions</b>			<b>\$4,061.54</b>	
<b>Checking Total Current Value</b>				<b>\$16,257.73</b>
Certificates of Deposit				
CD	APY	AS OF:	MATURES	AMOUNT
3000102773	0.80%	4/24/2017	1/17/2019	\$6,059.98
3000102774	1.40%	4/24/2017	3/2/2020	\$5,945.36
3000103064	1.50%	4/24/2017	6/12/2020	\$6,120.24
<b>CD Total Current Value</b>				<b>\$18,125.58</b>
<b>Net Worth (Checking+CD)</b>				<b>\$34,383.31</b>

## PROPOSED 2017-2018 BUDGET

	Actual FY16	Actual FY17	Proposed FY18
<b>Revenues</b>	<b>6,624.88</b>	<b>8,805.91</b>	<b>9,000.00</b>
Dues and Other Income	6,411.72	8,579.62	8,750.00
Interest on CDs	213.16	226.29	250.00
<b>Expenditures</b>	<b>4,454.60</b>	<b>4,061.54</b>	<b>9,000.00</b>
Printing and Mailing Costs	939.44	779.04	800.00
Insurance	1,916.00	1,194.00	1,200.00
Community Support	737.84	1,929.50	2,000.00
Administrative	174.02	159.00	160.00
Purchase of t-shirts	687.30		
New membership ops system			2,200.00
Contingency reserve			2,640.00
<b>Surplus (Deficit)</b>	<b>2,170.28</b>	<b>4,744.37</b>	<b>0.00</b>
<b>Memorandum Items:</b>			
Financial assets (end of period)	29,638.94	34,383.31	
Checking Account	11,739.65	16,257.73	
CDs	17,899.29	18,125.58	
Change in financial assets	2,170.28	4,744.37	

Martin Smith, chair of the Membership Committee, explained the justification for the new system. A motion to establish the Membership Operations System was approved unanimously by the Board, with direction to:

- Adopt the Report of the Membership Committee to replace MCA's current membership-management system and website.
- Authorize the Membership Committee, with oversight of the Executive Committee, to transition to a new membership-management system and Website.
- Approve allocation in FY18 of \$2,200, which will pay for both the estimated cost of the transition and the monthly fees for one year.

The Board then approved the budget proposal for FY18.

Mr. Crosby reported that the IRS acknowledged MCA's new fiscal year for the tax year ending in May. Mr. Crosby notified the Board that he annually asks an outsider

to audit the MCA books; former MCA president and treasurer David Graling has agreed to do it again for free.

## **MCF Bylaws Amendment**

Jeff Barnett presented the MCF Bylaws amendment for consideration. Motion for the MCF resolution, as amended, was approved unanimously by voice vote.

## **Committee Reports**

### **1. Membership committee** Martin Smith

With the Membership Operations System already having been discussed, Martin Smith presented the remainder of the Membership Committee report. He asked for volunteers for McLean Day and for an HOA-focused communications strategy.

David Lee announced that he has received and is reviewing 6 applications for MCA's Teen Service Award.

Glenn Harris and Jeff Barnett gave an overview of the Annual Membership meeting, including the preliminary wine and cheese social, quorum requirements and presentation guidance.

### **2. Nominating committee** Jim Robertson

Jeff Barnett thanked Jim Robertson (chair), Mark Zetts, Tom Brock, Jim Phelps and Louise Epstein for serving on the nominating committee.

### **3. Environment, Parks & Recreation** Ed Monroe

Ed Monroe reported that major areas for the Environment, Parks and Rec Committee are "Solarize Fairfax County" and a Capital One proffer for an athletic field in the Tysons area. Merrily Pierce added that MCA is teaming with 176 sixth graders in our 5th annual eco-week.

### **3. Planning & Zoning** John Schaefer & Ron Bleeker

Ron Bleeker gave the Planning & Zoning summary. Fairfax County Supervisors voted 6-4 to deny the application by Sunrise Special Exception. Sunrise can challenge in court within the next 30 days. No published developments on the Main Street project this month.

Rob Jackson summarized the status of telecommunications proposals. In the context of the next generation of technology, the Federal Communications Commission is considering rules that could pre-empt the ability of States and local jurisdictions to control telecommunications facilities through land-use regulations.

Sally Horn addressed Tysons development in terms of the Comprehensive Plan amendments and the latest Capital One conceptual development plan. Possible Cap One problem areas include shadowing, the loss of a community center and the deferral of an athletic field. Mr. Bleecker added that the Planning Commission may consider Cap One issues in mid-June. Mr. Bleecker expects another Cap One presentation on May 24, and then will draft a new resolution for MCA BoD approval the first week of June.

Regarding Main Street McLean, Mr. Bleecker reported that MCA, MPC and MRC are regularly communicating.

**4. Education & Youth** Louise Epstein

Louise Epstein summarized Education Committee developments (class size and ERFC) and up-coming committee meetings with State Senator Favola and Delegate Murphy.

**5. Transportation** David Wuehrmann

David Wuehrmann reported that Jim Robertson has stepped down as chair of Transportation. David is the new chair and is looking for a vice-chair.

Current road focus areas include: County Department of Transportation data and preliminary mitigating designs for 30 automobile intersections with projected Tysons-related traffic increases; and afternoon congestion on the north-bound Beltway leading toward the American Legion Bridge (ALB), with resultant spillover congestion in local neighborhoods. Jim Robertson has sent a letter to VDOT, suggesting that a working group on the ALB (comparable to the successful working group on the widening of Route 7 from Tysons to the Loudoun border) be formed, with representatives from MCA, GFCA, and others. Jim Phelps reported that a committee on airport noise meets every other month; they are considering alternatives to route more flights over the Potomac.

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**6. Budget & Taxation** Dale Stein

Dale Stein reported on the Board of Supervisors approved the County Budget for Fiscal Year 2018 and the BoS directions to the County Executive for the FY19 budget.

Rob Jackson announced that County Executive Ed Long is retiring (for a second time) from Fairfax County. He was CFO when he last retired.

Sally Horn thanked Dale and Louise for work on pension resolutions.

## **Liaison Reports**

### **1. Public Safety** Patrick Smaldore

Patrick Smaldore reported that Crime Statistics for McLean are available on the Fairfax County website. He also said that April's Public Safety Preparedness Program was successful enough to warrant additional meetings in the future. Officer Patrick Lucas added that the May 11 McLean Police District Citizens advisory committee meeting will include additional local data, beyond the aggregated data shown on the web site.

### **2. McLean Community Center** Andrea DelVecchio

Andrea DelVecchio gave the McLean Community Center (MCC) report, including specifics on the upcoming MCC Board elections. Two candidates for the MCC Board, Cecilia Duran and Raj Mehra, gave one-minute introductions to the BoD.

### **3. McLean Planning Committee (MPC)** Francesca Gutowski

There was no MCP report.

### **4. McLean Revitalization Corp.** Roshan Badii

Roshan Badii reported that the McLean Revitalization Corp is focused on the Main Street McLean Proposal, the Comp Plan revision, and the annual McLean maintenance inventory walk-thru.

## **Announcements**

Mr. Barnett made his final remarks to the Board as MCA President.

## **Old/New Business**

There was no old or new business.

## **Adjournment**

The meeting was adjourned at 9:53pm.

**The next MCA Board meeting date is June 7, at 7:30 pm, Dranesville Gov't Center.**